

Parent Information

Booklet

2009

Hollywood Primary School
Monash Avenue, Nedlands, 6009
Tel: 9386 2343 Fax: 9389 1070
Email: hollywood.ps@det.wa.edu.au

HOLLYWOOD PRIMARY SCHOOL

Hollywood Primary School is set amongst residential properties, parklands, hospitals, sporting facilities and a retirement complex. We are walking distance from Kings Park and the University of Western Australia.

The school was built in 1935, and extended in 1995. Classrooms are large, air-conditioned, with high ceilings that overlook wide, wooden verandahs. An air conditioned, purpose built library houses a new computer laboratory, and a wide range of books and technology resources. Through the support of parents, an Arts Block has been provided, and is used for music lessons, choir, drama and visual arts, as well as by the school band.

Hollywood Primary School's grounds are well maintained, and are shaded by three heritage Morton Bay fig trees. The playgrounds and sporting facilities are expansive, and include a 25-metre swimming pool, which is a shared school and community resource.

Our school caters for 250 students, from Kindergarten to Year 7. The majority of students reside in the local area, and come from a diverse range of backgrounds. Families have high expectations of students at Hollywood Primary School, and state wide assessments consistently indicate a high level of academic achievement amongst our student population.

An Early Learning Resource Centre accommodates the Kindergarten and Pre Primary students. The centre is situated approximately 50 metres from the main building. It is well resourced and provides a stimulating and developmentally appropriate learning environment for our youngest students.

Adjacent to the school is the After-School Care Centre, which is organized by the Young Men's/Women's' Christian Association. Other out-of-school hours programs include art and drama lessons, the community band and a range of sporting activities.

At Hollywood Primary School, we as a community are concerned with the development of the whole child. Effective policies and programs provide clear expectations of standards of behaviour in a supportive and caring learning environment.

We cater for a wide range of student abilities and interests. Students with learning difficulties are supported through Individual Education Plans, as well as whole school programs. Years four to seven students are encouraged to join the school choir and or band. Years five to seven students identified as gifted and or talented are offered courses through the Department of Education and Training's Primary Extension Program (PEAC). The school hosts a PEAC band course for musically talented students from across the district. Years six and seven students can access the School of Instrumental Music for in-school flute, clarinet and guitar lessons.

The cultural diversity amongst students is recognised and used by teachers to provide an enriched and inclusive curriculum. French is the Language Other Than English offered to students from years one to seven.

The school staff possess a wealth of expertise in general primary education, physical education, music, art, information and communication technologies. The majority of teachers have Advanced Skills Teacher status. Each teacher undertakes a curriculum leadership role. The professionalism of the team is enhanced through a collaborative style of leadership and ongoing Action Research.

The Parents and Citizens' Association is a strong and high profile group who sees the advancement of the school as a key priority. The School Council is made up of representatives from the parent body, a community representative and staff.

The school has a clearly outlined School Plan that itemizes curriculum and resource planning. This plan has been developed by the whole staff in consultation with parents. The Hollywood Primary School Plan addresses identified school needs and system priorities.

INTRODUCTION

Welcome to Hollywood Primary School. The staff and students of our school wish you an enjoyable stay at the school. You are encouraged to participate in school activities and your contribution to the life of the school will be appreciated.

It is hoped that this booklet will provide the information necessary to give you and your child a smooth introduction to the school. It is not intended to cover every aspect of school life but rather to assist you in settling in. We welcome your interest and invite you to clarify any other issues that concern you by contacting the school.

SCHOOL PURPOSE:

The purpose of Hollywood Primary School is to develop the understandings, skills and attitudes of the students according to their individual needs to prepare them for their further education and growth participation in the wider community.

STAFF

Your staff for the Year 2009 is as follows: -

PRINCIPAL: Mr Graeme Browne

DEPUTY PRINCIPAL: Mrs Helen Stanlake

TEACHING STAFF

Mrs Sue Archer
Mrs Sue Beilharz
Ms Jillian Beveridge
Mrs Ros Breen
Mrs Lyn Burge
Mrs Marion Connolly
Mrs Karen Crouch
Ms Jacqui De Brass
Mrs Sharne Flanagan
Ms Karin Janse
Mr David Lagan
Mr Jeffery Peter
Mrs Glenda Pollock
Mrs Helen Stanlake

NON TEACHING STAFF

Mrs. Barbara Holm Registrar
Mrs Judith Robinson School Officer – Office
Mrs Robyne de Garis School Officer – Library
Mrs Liz Repper Education Assistant
Mrs Nancy Eddy Education Assistant
Mr Stefan Karlsson Education Assistant
Mrs Kirsty Dodd Education Assistant
Mrs Margot Nelson Education Assistant
Mrs Nadine Kynaston Education Assistant
Mrs Ingrid Ngere P & C Canteen
Mr Paul Lambert Gardener

TERM DATES 2009

**Main School Office Open - From Tuesday 27 January (closed Monday 26 January
Australia Day Holiday)**

Students Attend

Term 1	Monday 2 February	Thursday 09 April
Term 2	Wednesday 29 April	Friday 03 July
Term 3	Tuesday 21 July	Friday 25 September
Term 4	Tuesday 13 October	Thursday 17 December

(Children do not attend school on these days)

Term 1	Thursday 29th January & Friday 30th January
Term 2	Tuesday 28 April
Term 3	Monday 20th July
Term 4	Monday 12th October
Easter Holidays	Friday 10 April – Monday 13 April

ORGANISATION

EARLY LEARNING CENTRE

The Hollywood Primary School Early Learning Centre is located on the corner of Smyth Road and Monash Avenue. It offers the Kindergarten Program for Four Year Olds and the Pre Primary Program for Five Year Olds.

Pre Primary Session Times

Monday	8.45am - 3.00pm
Tuesday	8.45am - 3.00pm
Wednesday	8.45am - 3.00pm
Thursday	8.45am - 3.00pm
Friday	8.45am - 3.00pm

Pre Primary Telephone No. 9386 6538

Kindergarten Session Times

Group	Monday	Tuesday	Wednesday	Thursday	Friday
A	8.50am - 2.50pm		Non Contact	8.50am - 2.50pm	
B		8.50am - 2.50pm	Non Contact		8.50am - 2.50pm

Kindergarten Telephone No. 9386 7039

During the first few weeks of Term 1, students are introduced gradually into the Kindergarten and Pre Primary Programs. The phasing-in timetable is detailed in a letter sent separately to parents.

Children **must** be accompanied to and from the Centre by an adult and **not** left unsupervised outside the building **at any time**. If someone other than a parent is collecting a child, staff need to be notified either through the attendance book or by phone.

Children are asked to wear comfortable play clothes, shoes and a hat. A bag which is large yet easy to carry is required. School uniform is optional. It is a good idea to keep a spare change of clothes in the child's bag.

Children are asked to bring a piece of fruit to share for morning tea and a fresh water bottle every day. Children also need to bring lunch and a drink every day. Lunches can be ordered from the School Canteen on Mondays, Wednesdays and Fridays.

SCHOOL DAY ROUTINE

SCHOOL HOURS

SCHOOL COMMENCES	8.45 am
RECESS	10.20 am - 10.40 am
LUNCH	12.15 pm - 1.00 pm
SCHOOL FINISHES	3.00 pm

EARLY ARRIVALS

Students should arrive at school between **8.30 a.m.** and **8.40 a.m.** Students arriving before 8.30 a.m., when teachers begin their duties, must be well behaved and sit outside their classroom. No sport equipment is to be used at this time.

AFTER SCHOOL

All students should leave the school grounds promptly after **3.00p.m.** Students involved in organised activities should move to the area where these are held immediately they are dismissed from class.

Children remaining on the premises after 3.30pm will be directed to the After School Care Centre. A fee is charged for attendance.

AFTER SCHOOL CARE

The YMCA co-ordinates the After School Care Program that operates from the premises off Smyth Road between the Pre-Primary and the Bowling Club. A fee is charged for attendance. Contact 0403 343 556

Sir Charles Gairdner Hospital also provides a service for before and after school care. Delivering and picking up children. Now catering for 4 year olds as well as Pre Primary to Year 7. Phone 0404 496 844.

BICYCLES

Bicycles are to be left in the racks provided on school premises. All bicycles should be locked. Children riding bicycles must wear a helmet and obey all road rules. Bicycles are not to be ridden on school premises. The school encourages the riding of bicycles to school from Year 5.

SET DOWN AND PICK UP ARRANGEMENT FOR CARS

Students may be set down or picked up in Smyth Road near the Pre Primary, in the car park at the western end of Monash Avenue (K & PP only), in marked parking bays on Monash Avenue or via the slip road in front of the school. Entrance to the slip road is from the western end with a left turn only exit from the eastern end. Parents using the slip road after school are asked to delay arrival until 3.05 p.m. at the earliest to allow time for students to arrive at the pick up area.

CANTEEN

A paid manager operates the canteen with voluntary support on Monday, Wednesday and Friday throughout the year. Students order from the canteen by writing their order on a paper bag, enclosing the money and delivering the bag to the canteen before school. Price lists are issued at the beginning of the year and updated as required.

LUNCH ARRANGEMENTS

Students eat their lunch under teacher supervision for at least the first ten minutes of lunchtime. All students are seated on the verandas.

ENROLMENT

- **ADMISSION POLICY**

Under the new Education Act 1999, students are not compelled to attend a particular school. Parents should approach the individual school and ask for an 'Application for Enrolment Form'.

- **ENROLMENT REQUIREMENTS**

All enrolments to an Australian Primary School require the completion of an enrolment form and the sighting by a designated school representative of a birth certificate, or extract or passport as proof of age, and immunisation record card.

- **APPLICATIONS FOR ENROLMENT OF FOUR and FIVE YEAR OLDS**

Applications for Enrolment of Four and Five Year Olds are taken throughout the year and close at the end of Term 3. The closing date for applications and the enrolment procedure is advertised during Term 2.

- **CURRENCY OF ENROLMENT INFORMATION**

Parents are legally obliged to ensure that the details on their child's enrolment card are up-to-date. This includes Family Court Orders relating to children (a copy will be retained in confidence by the school), information on health aspects, contact telephone numbers and emergency contacts.

- **MEDICAL CONDITIONS**

No medication can be administered without instructions from the referring Medical Practitioner.

A Health Care Plan must be drawn up for students with specific medical conditions. (eg. severe allergy to bee stings, on going medication for ADH.)

Forms are available from the Registrar. These documents are extremely important and need to be updated each year.

- **ATTENDANCE**

Attendance for all Year 1 - 7 students is compulsory. Kindergarten and pre-primary student attendance is voluntary.

- **ABSENCE NOTES**

All absences are required, by law, to be notified in writing to the school as soon as possible after the absence. Notes are also required for non-attendance at sporting events and lessons.

LEAVE PASSES

If your child has an appointment or will be absent for reasons other than sickness the school is to be advised in advance and a standard Department of Education & Training Leave Pass will be issued.

MONEY TOYS AND VALUABLES

Children must not leave money or valuables in their bags, desks etc. Money should be handed to class teachers for safe keeping. Children should not be encouraged to bring valuables to school, as we cannot guarantee total safety for such articles. Parents are also asked to discourage students from bringing toys to school. While it is understandable that they wish to do so for birthdays and 'Show and Tell' to ensure they do not get lost or broken, we would rather they were kept at home.

SCHOOL REQUIREMENTS

PERSONAL ITEMS LIST (Booklist Kindergarten – Year 7)

Parents are asked to provide a number of workbooks and/or the daily consumable items, which should be replaced as necessary. This is known as the student Personal Items List. To make the purchasing task easier, and in an attempt to gain some uniformity in materials, bulk order facilities have been organised through one of the booksellers - Wooldridges. There is no obligation to use this form of purchase but should parents wish to do so, materials selected and ordered will be available during the Christmas break.

Collection details are advertised through newsletters and a special note.

VOLUNTARY CONTRIBUTIONS

In order to enrich the opportunities available to your child in the school. The Department of Education and Training regulations provide that a school may establish funds for library, sporting facilities, incidental materials etc. These funds are dependent on voluntary contributions of the parents and the maximum amount which parents may be asked to contribute has been determined.

The amount requested at Hollywood -

\$60 per child

These funds are important if the school is to be able to budget effectively and it would be appreciated if the fee could be paid either on the Personal Items sheet through Wooldridges or early in the new year. We appreciated your support in offering this contribution.

ISSUE OF TEXTS AND STATIONERY

A range of text are issued to students by the classroom teacher, these are school property and are retained and used by the child during his/her stay at this school. Each child is responsible for the good care and safeguarding of all texts, which are to be returned if he/she leaves this school, or as requested by class teachers.

Unwarranted damage will lead to a request for payment of a replacement book.

It is good practice to cover all exercise books with clear plastic and all pads with a firm paper cover; this is parent's choice.

LOST PROPERTY

Please ensure that **all books, clothing, shoes and personal possessions are clearly marked with your child's name**. Any lost property that is found is placed in a lost property box which is located outside the office. At the end of each term lost property that has not been claimed will be disposed of.

PERSONAL PROPERTY

Students are not to bring expensive equipment to school unnecessarily. Buying or exchanging of goods with other students at school is not permitted.

GROUNDS & BUILDINGS

Children are **strongly encouraged not** to loiter around school buildings out of school hours. There is no objection to children using the playing fields after school hours under parental supervision. Children are required to go home and then take care and follow normal procedures in returning to play with parental permission.

Any incidents of vandalism may be reported directly to Education Security on 1800 177 777 or 9264 4771

SCHOOL ACTIVITIES

CURRICULUM

The Curriculum Framework provides the structure around which Hollywood Primary School builds educational programs that ensure students achieve the knowledge, understanding, skills, values and attitudes that all Western Australian students are expected to acquire. The Curriculum Framework describes these requirements as a series of learning outcomes set out in the Overarching and eight Learning Area Statements. These eight Learning Areas are: – English, Mathematics, Science, Society and Environment, Technology and Enterprise, Health and Physical Education, Arts and Languages Other Than English (French).

HEAD BOY, HEAD GIRL, PREFECTS

Students are elected to the above positions by the senior students and school staff to take up positions the following year. These positions serve to develop leadership qualities amongst the students. The head boy and girl are the prefects who have gained the most votes. There are eight prefects.

HOUSES

Our school runs a house system for organising student competitions. The Houses are named after varieties of native flora and are:

Acacia	-	Gold
Banksia	-	Green
Grevillea	-	Red

House Captains

Each House has a boy and girl captain who is elected by the students from Years 4 - 7 during the first two weeks of the year. Duties of House Captains are centred on carnivals (ie. swimming and athletics) and general assistance in school based sporting activities.

The Mary Dwyer Cup is presented at the end of each year to the House that has gained the most points through a variety of activities associated with the every day school organisation. Activities include personal achievement, behaviour, co-operation and general assistance provided.

EXCURSIONS

Most teachers use excursions to support their teaching programs. These require funding by parents. Every care is taken to keep the costs to a minimum. Under Department of Education Excursions Policy a Medical/Consent form is required to be taken on excursions by the teacher. Students are not permitted to attend excursions without these forms being completed. Parents are required to follow the official dress code as approved by the School Council

ENRICHMENT

Three main programs are provided to assist students:

1. In-class programs are developed to assist students to achieve to their potential in the eight curriculum areas. These programs are integrated into the class timetable and involve individuals and groups.
2. PEAC - Primary Extension and Academic Challenge Classes are offered for selected students from Years 5 - 7. These places are very limited and are offered on the basis of a placement test given to all Year 4 Students.
3. Music - Choir, Instrumental Program and School Band
4. School based programs developed by the Principal and SAER Co-ordinator

SCHOOL ACTIVITIES (cont'd)

INSTRUMENTAL MUSIC

The Education Department offers instruction for five Year 6 and five Year 7 students in each of Classical Guitar, Flute and Clarinet. Students are selected after sitting an aptitude test at the end of Year 5. Students accepting the offer are expected to attend classes once a week for the two years, practice diligently and hire or purchase the instrument as required.

CHOIR

Choir members are drawn from Years 4 - 7. Rehearsals are held before school, one morning per week. The choir performs at assemblies, music festivals and special events.

SCHOOL BAND

The School Band comprises students, staff, parents and community members. The band rehearses once a week before school. The band is funded by band members, P&C and the school. Auditions for new members are held at the end of the year.

LIBRARY RESOURCE CENTRE

The Centre is open when available staff is free to supervise students. All classes have rostered library time.

PHYSICAL EDUCATION PROGRAM

Class teachers plan lessons during the week to ensure ongoing skill development and practice.

A whole school fitness program is run at least 3 days per week.

In-term swimming lessons for Years 1 – 5 students are provided by the Department of Education & Training over a two-week period in the school pool. Lessons will commence early Term 1 2009. Lessons for Years 6 & 7 students will be held at Cottesloe Beach.

Students in Years 4 – 7 participate in an organised sport program. First term is geared towards swimming, second term winter sports, third term athletics and fourth term summer sport.

A House and Interschool swimming carnival is held in first term, and athletic carnival third term. Interschool sport is played in second term concluding with a winter lightning carnival. Dates for these events will be sent out at the beginning of each term.

Dance has been part of the Term 4 Physical Education program.

COMPUTING

Each classroom has at least one computer and the library has a bank of 16 computers. Years 1 to 7 are timetabled for specific instruction throughout the week. The computing program is integrated into the eight learning areas across all years.

HOMEWORK

All homework at the primary school level is discretionary. However children in junior years should be encouraged to read widely, be read to, complete simple writing tasks and undertake concrete manipulation of materials relating to real-life mathematics. Children in middle and upper years should be gradually preparing themselves for further studies and look to increasing homework commitment.

SCHOOL PSYCHOLOGIST

The school has access to a psychologist through the Department of Education & Training Student Services. Where a child is identified as in need of assessment or extra assistance parental permission is required. Parents are kept fully informed of any psychology intervention.

FACILITIES & SERVICES

SWIMMING POOL -

The school has a 4-lane 25-metre pool, which is open from December to March for community use as well as school use.

A subsidy is received from the City of Nedlands.

The swimming pool is run by the P. & C. Association

RESOURCE CENTRE

The school library contains audiovisual materials in addition to a large range of books - fiction, non-fiction and reference. The books have been provided through funds from the Department of Education and the P. & C. Association. Children may borrow books during specified library periods. Parent assistance is appreciated when books need to be covered and during class library periods.

Children must have library bags to protect school or library books from damage or loss. Books and equipment damaged or mislaid are to be paid for.

The school has a library cataloguing system that is accessible from all classrooms.

DENTAL THERAPY UNIT

The Dental Therapy Unit is operated from a mobile caravan and provides a dental service to children at the school. The van can be contacted on 0417 180 553.

ART and DRAMA CLASSES

Depending on interest, expressed through the P&C, Art and Drama classes will be held after school. Charges are payable.

BOOKCLUB

The P. & C. provides parents with the opportunity to expand their child's home library by conducting a Book Club on a regular basis throughout the year. Brochures are forwarded home with each child detailing the books available and the price.

SPECIALIST TEACHING AREAS

Appointment of a Specialist Teacher is dependent upon the Staffing Allocation, which will be confirmed at the commencement of the new school year.

COMMUNICATION

NEWSLETTER

The main means of communication between the school and home are school newsletters. Parents are asked to help by reminding children of their responsibility regarding newsletters. Newsletters and notices are given out fortnightly on a Thursday unless an urgent item needs bringing to the attention of parents.

Newsletters are sent home with the youngest family member attending school.

The P. & C. publish their newsletter every alternate Thursday.

ASSEMBLIES

Each class will present an assembly during 2009. Details of the group running each assembly are published in the newsletter to keep parents informed. All parents are most welcome at our assemblies. Morning tea is provided in the library after each class assembly and may be shared with the class teacher running the Assembly.

PARENT/TEACHER INTERVIEWS

Parents are asked to write or phone to request a suitable meeting time, and so avoid disrupting class teaching time. At any stage if parents are concerned about their child or their child's progress they should take the opportunity of discussing the matter with the appropriate people. You will also be advised, by letter, if the teacher wishes to discuss your child's progress, his/her attitude and interest to class or school activities.

PARENT MEETINGS

Your child's teacher will arrange a special parents' meeting at the beginning of the school year. Your attendance at these meetings is strongly urged, as they are valuable communication forums. One will be held early in first term.

DEPUTY PRINCIPAL

In the absence of the Principal any urgent matters or requests should be referred to the Deputy Principal.

REPORTING AND ASSESSMENT

Students are assessed in all aspects of curriculum on a regular and on going basis. The methods of obtaining data vary from observation with teachers making anecdotal comments, through collected samples of work to formal written tests on a topic or term's work. Regardless of the method of obtaining information it is part of the school policy that parents are informed of progress on a regular basis. At any time parents and/or teachers may request a meeting to address specific needs. Parents will receive two formal reports during the year.

NATIONAL ASSESSMENT PROGRAM LITERACY NUMERACY (NAPLAN)

Year 3, 5 and 7 students participate in this national testing program. Student results are sent to parents in Term 4.

NOTICE BOARD

The P. & C. notice board is located on the verandah between Room 3 and 5. Matters of interest to parents are placed on the notice board.

HEALTH AND SAFETY

SICK OR INJURED CHILDREN

Parents are advised that they will be contacted at home or work if it is felt that their child is too sick to remain at school or some form of medical attention is desirable. The school has very limited first aid facilities and only minor care can be given by school staff. **Under no circumstances should children be sent to school if they are sick.** No medication can be administered without instruction from the referring Medical Practitioner (refer MEDICAL CONDITIONS)

SCHOOL HEALTH CHECKS

From time to time members of the School Health Services carry out checks and examinations of children.

COMMUNICABLE & INFECTIOUS DISEASES

There are a number of illnesses, which require that a child be excluded from school for a period of time. Some of the more common ones are Chicken Pox, Measles, Mumps, Ringworm and Scabies but there are many others. If ever you have a sick child and are in any doubt whether or not they should attend school please contact the school to discuss the matter.

NITS (HEAD LICE)

Head Lice infections should be treated immediately with children able to return to school once correct treatment has been administered. At all times parents need to treat bedclothes, headwear, clothing and brushes and combs as well as the hair in order to eradicate these pests. Your diligence should assist in stopping the spread of the lice.

It is parents' responsibility to check their child's head to ensure they are nit free. Infested children will be sent home with a note, for treatment.

The Hollywood P&C has written a very informative booklet on Head Lice. Copies are available from the school office.

LEAVING SCHOOL GROUNDS

Students may not leave school grounds between arrival and departure times without written permission from home or in the attendance of their parents or specified substitute.

SAFETY

Crossing attendants operate on the crosswalks outside the front of the school on Monash Ave. and on Smyth Road to assist children before and after school. Motorists should be considerate in their own parking when depositing children and respect traffic signs in the area. **PLEASE DO NOT DRIVE INTO THE SCHOOL CAR PARKS** for the purpose of depositing or collecting children. Vision is limited and the safety of the children severely compromised. **CHILDREN SHOULD ALSO NOT WALK THROUGH THE SCHOOL CAR PARKS**

BULLYING

Hollywood Primary School seeks to affirm each child's worth and dignity. Bullying strikes at the basis of those values and mitigates against children developing their full potential. Bullying affects everyone, not just the bullies and their victims. Bullying can take a number of forms — physical, verbal, gestures and excluding behaviours.

The school strongly opposes bullying in all its forms.

It has a comprehensive policy on bullying, including specific strategies to:-

- foster a positive school environment.
- prevent bullying by helping students to develop appropriate social skills, including strategies to cope with being bullied.
- enable staff to detect and deal with bullying in the classroom and playground.
- support students who become involved in incidents of bullying.

The school also believes that maintaining close communication with parents is a vital factor in dealing with bullying.

HEALTH AND SAFETY (cont.)

NO SMOKING

Parents and visitors are asked to adhere Department Education's policy prohibiting smoking on school grounds.

ACCIDENT INSURANCE COVER

To avoid any misunderstanding with regard to children and insurance cover your attention is drawn to the following:

- (a) The Department of Education and Training **DOES NOT** insure children against injury at school or at an excursion, camp, visit etc. This is considered to be the responsibility of the parent. School children's accident insurance cover is available from the C.G.A. Accident Insurance Co. This insurance provides twenty-four hour per day cover.
- (b) The Department of Education and Training does have public liability insurance cover that covers their liability in cases of accidents caused through defects in school buildings, equipment or playgrounds or through negligence on the part of an employee of the Department.
- (c) On school excursions, camps, swimming etc. whether children travel by bus or private transport, they are covered while travelling by normal third party insurance cover; the premium for which is part of both car and bus registration fees.
- (d) Bus companies carry an additional public liability policy, but again it would only cover negligence on the part of the company

PROLONGED HIGH TEMPERATURES

The school will not be closed in periods of prolonged high temperature. Rather classroom activities will be modified to suit weather conditions.

PARENT HELP PHONE NUMBERS

Shenton College School Nurse	6380 2188	
Family & Children's Service	9222 2555	1800 622 258

UNIFORMS

DRESS CODE

Hollywood Primary School has in place a dress code for all students attending the school.

It believes that that the code:-

- fosters and enhances the public image of the school.
- assists in building team spirit.
- ensures that students are safely dressed for specific school activities.
- encourages equity among students

Hollywood Primary School dress code states that:-

- students are strongly encouraged to wear the school uniform at all times, as agreed through the School Council.
- all clothes worn to school should be clean, safe and appropriate for school activities.
- the wearing of jewellery is discouraged. In the interests of safety **NO** dangling earrings or loose neck chains are permitted.
- hair which is touching the shoulder must be tied back neatly.
- footwear must be suitable for general activities, including sport. No thongs, beach sandals or high heeled shoes are permitted.

Students who do not conform to the stated dress code may be denied the opportunity to represent their school at official school activities such as excursions, social and sporting events.

SCHOOL UNIFORMS

Items of school uniform are available from the P & C shop at the school. The shop is open every Friday morning from 8.30 am – 9.00 a.m. There is also a variety of second hand clothing. Students whose families may experience financial difficulties regarding the purchase of a uniform should contact the school administration to discuss the situation.

GIRLS UNIFORM

Red skirts or a pleated skirt of Royal Stewart Tartan - of drip-dry material which can be worn for summer and winter is available for all ages. Skirts or shorts are to be worn with a grey polo shirt. Also available are dresses in grey and white check material with thin red stripe. Two school jumpers are also available; pullover or full zip style with Hollywood Logo.

BOYS UNIFORM

Red sports or red medium length shorts with side pockets and grey polo shirt. – Two school jumpers are also available; pullover or full zip style with Hollywood Logo.

YEAR SEVEN EXCEPTIONS

To recognise our final year students a 'Leavers' jumper is available to Year Sevens only.

EARLY CHILDHOOD CENTRE

Our early childhood centre offers T-shirts, long sleeved T-shirts and jumpers in a variety of colours with centre picture and logo print.

SPORTS UNIFORM

GIRLS

Red skirt or shorts and grey Hollywood polo shirt. Athletic Carnival requires a T-Shirt in colour of House. All items available from Uniform Shop.

BOYS

Red shorts and grey Hollywood polo shirt.
Athletic Carnival requires a T-shirt in colour of House - available from school uniform shop.

TRACKSUITS

Red tracksuits are available for both girls and boys and may be purchased throughout the year from the Uniform Shop.

HATS

With current concern of health risks associated with excessive exposure to the sun, this school has a no hat no play policy that states all children wear hats during term 1 and 4 when they are outside in direct sunlight. Hats are available through the Uniform Shop.

SCHOOL BAGS

Bags in the school colours of grey and red are available from the Uniform Shop.

OPTIONAL EXTRAS

All other items from the uniform shop ie scarves, netball jumpers as approved by school council and or principal.

PARENT INVOLVEMENT IN SCHOOL

SCHOOL COUNCIL

The School Council meets a minimum of once per term. The Principal, two staff members, two parents and a community member make up the School Council. Council Members hold office for 2 years.

PARENT ASSISTANCE

Parents are invited into the school for special events and assemblies. Class teachers may also request parent assistance for excursions, cooking etc; canteen duties and library book covering are also required.

Parents assisting in the school are required to complete a Confidential Declaration Form. Parents or visitors are required to report to the office on arrival.

SAFETY HOUSE

This school participates in the Safety House Program. For details contact the P. & C.

HOLLYWOOD P & C

The P&C is the forum for parents to have input into the education of our children.

At monthly meetings parents find out about the planning directions for the school through the Principal's report. The reasons for these directions are outlined and parents discuss relevant issues.

The P&C is a great way to be involved in the school community. Anyone who wants to be an active participant is welcome, no matter what level of time commitment you are able to give. Socially it is a good way to meet other parents within the school and to help the overall community.

Fundraising is a large component of the P & C's duties. Funds assist the children of Hollywood by purchasing equipment and resources not provided by government funding. Over the years the P&C have raised money for many projects eg. computers, shade for our pool and sand pit, the establishment of the School Band and many more.

Meetings are held in the library once a month.

There are many ways to contribute to the P&C in a range of committees elected at the AGM in February.

President

The President presides over meetings, coordinates the various sub committees and makes speeches from time to time. The President is nominated by the P. & C. as a member of the School Council.

Vice President

Assists the President and carries out tasks delegated by the committee. They support the President and stand in at meetings when the President is unavailable.

Secretary

The Secretary's duties include keeping a register of paid members, taking minutes at meetings and posting minutes, handling correspondence and performing other tasks as required.

Treasurer

The Treasurer is responsible for keeping the financial records of the P&C, paying accounts and banking monies received.

Building and Facilities Committee

The Coordinator and the committee members coordinate minor building works and improvements that are not met by the Education Department funds and are approved by and paid for by the P&C.

Canteen Coordinator

The Canteen Coordinator and the committee work in conjunction with the Canteen Manager to ensure the smooth running of the canteen. The P&C employ the Canteen Manager. The coordinator reports to the P&C at meetings.

Uniform Coordinator and Committee

The Uniform Coordinator and committee are responsible for the ordering and distribution of our school's uniform to parents via the uniform shop. They keep records of stock and order more stock.

Safety House Coordinator and Committee

The Coordinator's role, with the help of the committee, is to maintain the Safety Houses in the area, to raise awareness of the Safety House program and to interview new applicants to the program.

The Road Safety Officer

Coordinates road safety issues around the school. For example, the Road Safety Officer was instrumental in getting the slip road built in the school to help overcome the parking problems. Improved safety of the students is always a concern of the P&C.

Publicity Officer

The Publicity Officer's main task is to create publicity and exposure for the school by sending photographs and articles to the local papers. The Publicity Officer would liaise with the Principal, teachers and the P&C for direction.

Swimming Pool Manager

The Pool Manager is responsible for the health, hygiene and operation of the school swimming pool. The duties and remuneration of the Pool Manager are currently under review.

Treetops

Treetops the school magazine of student work published annually by the P. & C.

The Hollywood P&C is an organisation run by parents to enhance the education of Hollywood children. There would be no P&C without volunteers.

SCHOOL CREED

*Hollywood is our school,
Let us work together to help each other
With friendship and co-operation.
We believe in the importance of manners
And good sportsmanship.
Make our achievements the best we can do
To ensure a good reputation for Hollywood*



HOLLYWOOD PRIMARY SCHOOL

